

Job Title: Lawyer 1-3 (Solicitor)(EOI Close Date: 05/29/2025)

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Competition # : 46132

Department: Office of the Public Trustee

Location: HALIFAX

Type of Employment: Permanent

Union Status: Legal - NSPG

Closing Date: 12-Jun-25 (Applications are accepted until 11:59 PM Atlantic Time)

About Us

The Public Trustee is committed to the proper administration of estates of deceased persons, incompetent persons, children and missing persons. It is also committed to providing informed consents for health care, placement to a continuing care home or home care services using an approach that is client-centred, respectful of human rights and freedoms, and in the client's best interests if prior wishes, values, and beliefs are not known.

The Public Trustee of Nova Scotia is independent of government. It is set up as a corporation to protect the financial and personal well-being of its clients and offers a wide range of unique services. Its authority is set out in several provincial laws.

About Our Opportunity

The solicitor must provide formal and informal legal opinions to the Public Trustee and staff on all aspects of the law under the jurisdiction of the Public Trustee Office and therefore must have a thorough knowledge and understanding of the relevant statutes and case law. The solicitor will be responsible for the administration of living and deceased estates, representation files and the establishment and management of trusts. They will appear in Court as legal counsel for the Public Trustee and for estates and interests represented by the Public Trustee. They will engage in the resolution of conflicts arising in estates by utilizing various techniques such as negotiation and litigation in accordance with the law and the best interests of the estates and interested parties. They will work with other stakeholders and provide advice on the processes involved in applying to the Office of the Public Trustee for healthcare decisions, financial management and unclaimed

remains.

Qualifications and Experience

Must be a participating member of the Nova Scotia Barristers Society (or eligible for practicing membership), with three (3) or more years practicing experience.

The successful candidate will demonstrate competent research and practical analytical skills; effective interpersonal, verbal and written communication skills; the ability to function both independently as well as part of the team and possess a thorough knowledge of the relevant common law and statutory law. Experience in the area of trusteeship, guardianship, representation, the administration of wills and estates and real estate transactions is mandatory. Knowledge of family law and income tax law in relation to real estate and trust matters would be considered an asset. Experience with investing and financial management would also be considered an asset. Court experience and chambers experience is mandatory.

The candidate must demonstrate the ability to multi-task job functions efficiently and perform well in a high-volume office. They must be fully functional in a computer environment.

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer or will result in termination of your employment.

Equivalency

Applicants relying on education and experience equivalencies must demonstrate such equivalencies in their application.

Benefits

Based on the employment status, the Government of Nova Scotia offers its employees a wide range of benefits such as a Defined Benefit Pension Plan, Health, Dental, Life Insurance, General illness, Short and Long Term Disability, Vacation and Employee and Family Assistance Programs. For information on all our Benefit program offerings, click here: [Benefits for government employees](#).

Additional Information

This is a Permanent employment opportunity, located in Halifax, NS.

What We Offer

- Career Development where you have access to career guidance, tools, resources, and ongoing training for every stage of your career.
- Engaging workplace. Our Employees feel valued, respected, connected, and tuned in. We have forward-thinking policies and strategies.
- Countless career paths
- Department Specific Flexible working schedules.

Pay Grade: MCL 01 - MCL 03

Salary Range: \$3,464.61 - \$6,392.15 Bi-Weekly

Employment Equity Statement:

Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy, and we welcome applications from Indigenous People, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of these equity groups, you are encouraged to self-identify on your electronic application. We are committed to providing an inclusive and accessible recruitment process.

Accommodation Statement:

We are committed to providing an inclusive and accessible recruitment process. Candidates may request accommodations based on any grounds protected by the Human Rights Act. If you require an accommodation at any stage of the recruitment process, please inform the person contacting you for an assessment or interview, or reach out to us directly at competitions@novascotia.ca.

Current government employees may access this posting through the link below:

[Click here to apply as a current NS Government Employee](#)

PLEASE NOTE: Candidates will not be considered for an interview if applications are incomplete or are missing information.

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. We thank all applicants for the interest, however, only those selected for an interview will be contacted. All questions and concerns may be directed to **Competitions@novascotia.ca**.

